

JOB POSTING

Human Rights Analyst: Prisons, Drugs and Criminal Justice Reform (Russian Speaking)

(full-time, 2 years with possible extension based on funding)

November 2010

Applications are being invited for the above post to work as part of the Human Rights team of the International Harm Reduction Association (IHRA).

The successful candidate will join IHRA's creative and vibrant human rights research and advocacy team, and lead our work on prisons, drugs and criminal justice reform and human rights in Eastern Europe and Central Asia.

About IHRA

The International Harm Reduction Association works towards a world in which individuals and communities benefit from drug laws, policies and practices that promote health, dignity and human rights. A leading international nongovernmental organisation, IHRA works to reduce drug related harms by promoting evidence based public health policy and practices and human rights based approaches to drug policy through an integrated programme of research, analysis, advocacy and collaboration with civil society partners.

The post holder

The post-holder will require strengths and experience working in Eastern Europe and Central Asia in the fields of international human rights law, prisoners' rights, criminal justice reform, drug policy reform and/or policy research and advocacy. The post holder will have the ability to engage with senior staff of multi-lateral and bi-lateral donors, and the ability to work collaboratively with IHRA's Human Rights team and senior management. Fluency in written and spoken Russian and English is essential.

Essential qualifications

- Knowledge of and enthusiasm for promoting human rights and harm reduction
- Undergraduate and postgraduate qualifications in law
- Experience working in the fields of prisoners' rights, prison reform and criminal justice reform
- Experience working on human rights, prisoners' rights and law reform in Eastern Europe and Central Asia
- A minimum of 5 years' experience of relevant work in human rights, prisoners' rights or a related field
- Written and spoken fluency in Russian and English
- Strong legal and policy research and analytic skills
- Willingness to undertake substantial international travel
- Ability to work collaboratively within IHRA's staff team

- Polite and diplomatic manner
- The ability to work effectively with people from different professional backgrounds and levels of authority
- Permission to work in the United Kingdom

Desirable qualifications

- Experience of working in harm reduction, HIV/AIDS and/or drug policy
- Experience of undertaking lobbying and/or advocacy campaigns
- Work experience within the UN, European Union, Council of Europe or other international organisations
- Experience in participating in high level meetings with governmental and/or similar officials
- Public speaking and presenting

The successful candidate will work as part of IHRA's Human Rights Team, under the direction of our Senior Human Rights Analyst. The post will also report to IHRA's Executive Director.

The successful candidate will work at IHRA's headquarters:

Unit 701, The Chandlery
50 Westminster Bridge Road
London
SE1 7QY
UK

Salary

£27—30,000 per annum, depending upon experience.

Hours of work

The total hours per week are 37.5. Given the nature of the job, including the need to communicate with people in different time zones and international travel, there are no fixed hours of work but it is expected that the normal working day when in the office will be within the hours of 9.30 am and 5.30 pm.

Contract

There will be a probationary review before the end of the first three months. The post is subject to eight weeks' notice on either side.

Annual leave

Annual leave: 25 days a year (no more than two weeks to be taken in the first four months) plus UK statutory holidays.

For further information: Please email Damon Barrett, Senior Human Rights Analyst at damon.barrett@ihra.net

Applications by email to the address below and must include:

(a) A curriculum vitae

(b) A statement in no more than 2 pages detailing why you think you are the best person for the post and

how you meet the eligibility criteria

(c) Names, addresses, telephone numbers and email addresses of three referees

(d) A statement of your eligibility to work in the UK and whether or not a work permit would be required

(e) Current salary

Incomplete applications will not be considered.

IHRA strongly encourages applications from women, people living with HIV/AIDS, people with disabilities, lesbian, gay, bisexual or transgender persons and people from ethnic minority communities.

Deadline for applications: 5pm, Friday 10 December 2010

After we receive your application

Short listed candidates will hear from us within 1 week of the closing date. If you have not heard from us by that date you have not been short listed. We regret that we will be unable to individually inform applicants who have been unsuccessful. Interviews will take place in London.

Candidates selected for interview will be required to provide an example of written work (eg report or publication) prior to interview, and will be given additional information on the project so that they may prepare a 5 minute presentation on how they would approach the work.

Please email the application to:

Damon Barrett
Senior Human Rights Analyst
International Harm Reduction Association
Unit 701, The Chandlery
50 Westminster Bridge Road
London
SE1 7QY
damon.barrett@ihra.net